

SCHOOL BUS STOP CHANGE REQUEST FORM

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This form is designed to assist parents in requesting their current bus stop be changed. Please use blue or black ink when completing this form. Your request will be processed according to the procedures listed on Page 3 of this request form.

Name of requestor _____ Phone #: _____
Best Number to be reached during the day

Student name(s): _____

Home street address: _____

Location of proposed stop: _____
Please be specific - include street and town

Location of current stop: _____
Please be specific - include street and town

Number of students at stop including your own: _____

Grade Levels of Affected Students: _____

SKETCH OF SCHOOL BUS STOP

Be sure to include all relevant traffic signals, signs, pavement markings, sight obstructions and student and motorist behavior and roadway deficiencies at the stop.

Reason for Requested Change

Print name

Sign name

date

Please forward this Evaluation Form to Goffstown Truck Center (providing transportation services to Kearsarge Regional School District)

**10 Breezy Hill Rd,
Bradford, NH 03221
Fax 938-6495
gsnair@ridesta.com**

Please note that all stop change requests must be filed no later than September 15 in order to be considered for the current school year.

Requests received past the deadline will be considered for the following school year

The exception to this deadline being a new student enrolled into Kearsarge Regional School District.

Evaluation Process for Bus Stop Change

1. Contact Goffstown Truck Center (providing transportation services for Kearsarge School District) regarding your request 938-6464. The preliminary results should be available within 2 weeks of receipt of the request.
2. If the decision is made to change the stop, the bus company will contact you and inform this office of the change. The process ends.
3. If you are unsatisfied with their decision, you may appeal the bus company's decision to the Transportation Committee of the School Board. Send your appeal to:

Transportation Committee
C/o SAU OFFICE
169 Main Street
New London, NH 03257

4. The Transportation Committee will meet once per month to review requests. Parents are welcome to attend the meeting for a discussion of their request. A decision will be mailed following the meeting.
5. If the Transportation Committee approves your request, the bus company will be informed and the stop will be changed.
6. If you do not agree with the Transportation Committee's decision, you may appeal the decision to the School Board by calling the SAU office 526-2051 and requesting to be put on the School Board Agenda.
7. The School Board will make the final decision.