

Simonds Elementary - Warner PTO Agenda

April 4, 2018

- 6:30 pm Meeting begins in Staff Lounge
- 6:30 - 6:35 Introductions & Attendance
 - Laura Sevigny, Laura Stoneking, Kelly Henley, Stef Martin, Emma Bates, Amy Dixon, Killeen McGowan, Scott Richard
- 6:35 - 6:40 Treasurer's Report - Kelly
 - Hands-On Stipend: 1319.76 out of the 2898.00 allotted for our students has been submitted (roughly 50%)
 - Playground Fundraiser Funds: Concern on how the fundraising aspect of the playground committee will be managed given that the committee meets separately. Committee is looking for guidance on the best way to make bookkeeping duties manageable.
 - Proposal that dependant upon experience/bandwidth of the 2018/19 PTO Treasurer, it may be necessary to hire someone to help with accounting.

*Per Laura Stoneking - It came to our attention that our School Store Funds may need to be moved back into the student activities fund.

- 6:40 - 6:45 Book Fair: Final total raised is \$300.
- 6:45 - 6:50 Book-A-Thon - Laura
 - We have received \$502 to date for online donations in comparison to \$812 **total** online donations last year.
 - Cathy has offered up her pot belly pigs for kissing!
 - Top Readers will get certificate, a pig gel pen and Kearsarge sticker
 - All participants will get a Kearsarge sticker (Missy will purchase)
 - Note to Parents: Please encourage and promote as much as possible!
 - Missy is sending home a paper reminder on Friday with the kids (that reading begins Saturday and they can continue to get sponsors the entire time)
 - Teachers were given extra reading sheets for students to keep one in the classroom in addition to the one sent home.
 - Any email reminders to teachers, emails home to parents, sharing the website link and facebook posts, etc. is appreciated!! If parents know that the kids are recording minutes at school, they may send a donation even if they haven't promoted the reading at home.
- Idea- Send home a flyer to parents that communicates:
 - ◆ It's Pigs in a Blanket Weekend! In honor of DEAR Day (Drop Everything and Read), on 4/12... Over the weekend, Students can spend a few quiet minutes (they can choose how long) on the floor reading and parents will record their minutes! If that's ok, Missy will create a flyer to send home early next week.

- 6:50 - 7:00 Staff Appreciation Week - Laura

Parking lot: A place to table comments and questions outside of the agenda to be addressed if time allows or to add to next month's meeting

- Emma has volunteered to set up a meal train (<https://www.mealtrain.com/>)
- Amy will email the volunteer list to encourage participation.
- Will focus on lunch, and extend to breakfast if needed.
- 7:00 - 7:05 Playground Update - Emma
 - Met: March 19th, Next Meeting: 4/10
 - Design will be presented to school facilities committee on 4/5/18 (Laura Sevigny)
 - Laura is prepping to purchase supplies to make a giant thermometer
 - Inquiry is in to see if a bulletin board can/is allowed to be installed in the school parking lot/playground area.
 - Proposed Events:
 - Spring:
 - Spring into Warner - 5/19.
 - Emma getting okay on setting up tent at Farmers Market (or Schoodacs)
 - Will sell:
 - Popcorn
 - Cougar Gear, decals, magnets - will run with current inventory
 - Father/Daughter Dance- June 2nd or 9th (Emily Brown)
 - Disco Ball from PTO
 - Photo booth?
 - Sell snacks
 - Penny Wars (Emily Brown)
 - Yearbooks (Laura Sevigny)
 - Summer:
 - Church Supper - 7/14 - will need volunteers to help set-up, cook, serve & clean up.
 - Battle of the Bands (?)
 - This event, which would take place on the community stage, is dependant on the decision of the Main Street Inc. board. The request was initially denied. A follow-up meeting has been requested to understand if there is any possibility of moving forward.
 - Fall
 - WFFF - Face Painting (Shelby Connor)
 - Chamber of Commerce: Business after Dinner (sponsored by Rail Trail).
 - Winter
 - Date Night/Shopping Night - 12/1
 - At school with Teacher chaperones
 - Movie? Snacks? Pizza?
 - Lip Sync - February
 - Basket Raffle
 - Silent Raffle

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- Sub-committees to date
 - Grant Writing - Emma Bates, Missy Biagiotti
 - Business Outreach - Laura Sevigny
 - Events - Emily Brown, Shelby Conner
 - Volunteer Organization Outreach - TBD
- 7:05 - 7:10 New officers needed for next year:
 - Volunteer Coordinator
 - VP
 - Treasurer
- 7:10 - 7:30 501c3 Status - Laura
 - ◆ Emma and Laura will fill out paperwork and bring to the Treasurer (Kelly) for review before submission
 - ◆ Current officers to sign paperwork to document board positions.

FYI Only - Quick Read Through / Q & A

- ◆ All School Assembly Dates:
 - 4/16 - 4th grade
 - 5/29 - Kinders (Memorial Day Focus)

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