

Simonds Elementary - Warner PTO Agenda - May 2nd, 2018

- 6:30 pm Meeting begins in Staff Lounge
- 6:30 - 6:35 Introductions & Attendance (5 mins)
 - Members in attendance:
 - Kelly Henley
 - Emma Bates
 - Laura Sevigny
 - Killeen McGowan
 - Amy Dixon
 - Stef Martin
 - Laura Stoneking
 - Ken Bartholomew
- 6:35 - 6:40 Treasurer's Report - Kelly (5 mins)
 - \$1190 profit to date
 - Hands-on stipend: no receipts have been submitted since our last meeting. Teachers have one month left to take advantage of the opportunity.
 - Our CD currently retains \$3145.23.
 - Kelly advises that for a playground savings account, there should be two signers set up.
 - School store account: \$242.56 to date. This was previously removed from the Student Activities Fund and maintained by the PTO in order to make the product addition/purchase process more streamlined, yet per the SAU it's been requested that these funds return back to the Student Activities Fund.
 - Stef will make the final deposit for the school year on 6/1.
- 6:45 - 6:50 Read-A-Thon - Laura (5 mins)
 - \$769 cash & checks \$976.02 PayPal
 - Total Net \$1,745.02
 - Missy covered about \$150 in expenses
 - Winners will be announced this Friday at 2:15pm
 - PTO will donate bumper stickers (\$115 in inventory) as a gift to all students for participating.
 - Read-a-thon assembly: 5/21 at 8:45am (when pig-kissing will take place!)
 - Note that there was some confusion surrounding the date. 5/21 is the official date. Emma needs to reschedule the pig! :) Author presentations to follow.
- 6:50 - 6:55 Staff Appreciation Week - Emma (5 mins)

- Most slots have been filled! Meal Train has proved to be a good option. Pine Rock Manor
- 6:55 - 7:00 Playground Update - Emma (5 mins)
 - Jacob Palmer is going to build a bulletin board (permission has been granted).
 - Need to confirm who is funding the supplies.
 - Emma is creating a GoFundMe page, and Emily Brown is working with the kids to create a video to feature on this page.
 - Spring Into Warner: 5/19 - need 1-3pm slot filled for selling popcorn.
 - Pinwheels for the playground: new idea. \$54 for a case of \$54 10" pinwheels (which stand 21" tall)- sell them at \$10 a piece to display in show of support of playground. Majority voted in favor of allotting \$108 for Playground
 - Emily Brown is going to run a Penny Wars event during the 3rd week of May.
 - Church supper: tentative 7/14 barring that enough volunteers can be secured.
 - Submitted request to Sibly Wilkins Trust for 7,500. Awaiting response.
 - Yearbook
 - Totals to date: 49 orders. 50 gets free shipping, hence we'll be ordering a few extra copies for last minute purchases. One copy will be donated to the guidance office, another to the library.
- 7:00 - 7:05 Last Day of School BBQ (5 mins)
 - Gifts for departing staff: Potentially 3 to 4.
 - Shoppers: Kelly will take care of the shopping (thanks Kelly!)
 - Stef Martin offered to donate painted signs with teacher-related quotes.
- 7:05 - 7:10 Child Care availability for PTO Meetings - Laura (5 mins)
 - On the table for next year to increase parent/staff attendance by offering childcare and utilizing high school students that are certified to babysit.
 - Next steps: Reach out to the KRSH guidance department to explore this opportunity in regards to the HS volunteer/community service component.
- 7:15 -7:20 New PTO Website - Killeen (5 mins)
 - Proposal to create an official PTO website to streamline all communication efforts, donations and request for feedback.
 - All are in favor of moving forward.
 - Next Steps:
 - Killeen will create a proposed site map and share at the next meeting.
 - Stef will help to design and set up a staged site and purchase a URL. (SimondsPTO.org and SimondsPTO.com are both available.)
 - Killeen can then begin the input of content.

- 7:20 - 7:30 501c3 Status - Laura (10 mins)
 - This status is essential for the sake of grant applications. Our treasurer has concerns in regards to the large amount of money being raised in support of the playground given that this status comes with a high amount of liability.
 - Until a new treasurer is in place for 2018/19, we cannot move forward with this status.
- 7:30 - 7:35 New officers needed for next year: (5 mins)
 - Volunteer Coordinator
 - VP
 - Treasurer
 - Facebook Page/Correspondence

FYI Only - Quick Read Through / Q & A

- All School Assembly Dates:
 - 5/29 - Kinders (Memorial Day Focus)