

*Unapproved Draft Minutes  
Subject to review and revision, pending final approval  
at the next regularly scheduled meeting of the KRSD School Board*

**Kearsarge Regional School Board**  
Minutes of the Public Meeting  
**Kearsarge Regional School District**  
May 21, 2020

*NOTICE: Some Board members may be attending remotely to establish a quorum, Per Governor Sununu Emergency Order 12: Temporary modification of public access to meetings under RSA 91-A.*

<b>I. Call to Order</b>	The Chair called the meeting to order at 6:32pm.
<b>II. Pledge of Allegiance</b>	The Assistant Superintendent led the Pledge of Allegiance.
<b>III. Roll Call</b>	Present: Ken Bartholomew, Emma Bates, Art Bobruff (present @ 6:37pm), Emilio Cancio-Bello, Bebe Casey, Ben Cushing, Eric Gregoire, Alison Mastin, Dick Wright; Beth Perkins (KREA Representative) (present @ 6:37pm); Katherine Kelly, Nina Spinney (Student Representatives) <i>[Dr. Bobruff and Ms. Perkins joined the meeting at 6:37pm via Zoom]</i>
<b>IV. Approval of Minutes</b>	<b><i>Mr. Cushing made the motion to approve the Minutes of May 7, 2020 as amended. Ms. Casey seconded. The motion carried 8-0-0.</i></b>
<b>V. Reports of Administration</b>	<p><i>Chair:</i> Mr. Bartholomew asked if members could attend a hearing on either June 2<sup>nd</sup> or June 3<sup>rd</sup>. After some discussion, Mr. Bartholomew stated he would set the meeting for June 2<sup>nd</sup> beginning at 5:00pm. Mr. Bartholomew also asked members about a date for the Board Retreat. The Retreat has been scheduled for Saturday, June 20<sup>th</sup> from 9:00am to 12:00pm.</p> <p><i>Superintendent:</i> Mr. Feneberg thanked Kate Kelly for her service on the Board. The Board traditionally gives a gift to the departing representative, however, under the circumstances, the Superintendent stated it would be sent. A new member from the junior class will be selected most likely at the June 4<sup>th</sup> meeting. Mr. Feneberg noted as a two-year cycle, Ms. Nina Spinney will return as the senior class student representative and a new junior class member will be appointed. Mr. Bartholomew also thanked the representatives stating their input is essential. Mr. Feneberg also reported that the water situation at KRMS is resolved. The PFOA situation is remedied and the filtering is complete, along with DES approval. Water is safe to consume.</p> <p>Today was graduation ‘Day One’. Today was recording of all speeches, pomp and circumstance, and the afternoon with issuing diplomas and photos with families. It was a festive situation. The schedule of students coming to receive their diploma and family pictures will continue tomorrow and Saturday.</p> <p>Mr. Feneberg presented one nomination for a school psychologist. He asked the Board to approve Mr. Eric Davis at M1. He will start on August 18<sup>th</sup> and replaces Linda Tuttle. <b><i>Ms. Alison made the motion to approve the nomination of Eric Davis as presented. Mr. Cancio-Bello seconded. The motion carried 8-0-0.</i></b></p> <p>Mr. Feneberg also reported on the retirement of Ms. Donna Roberts. She had intended to return, but due to medical hardship, she must retire. Mr. Feneberg asked the retirement notification be waived due to the circumstances. <b><i>Dr. Bobruff made the motion to approve the waiver for retirement notification as</i></b></p>

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*presented for Ms. Donna Roberts. Dr. Bobruff seconded. The motion carried 8-0-0.*

The Superintendent requested the Board accept a tuitioned student of a parent employee as indicated in our district policy. The student has an excellent academic record. **Mr. Cancio-Bello made the motion to approve Oliver Andrews as a freshman at KRHS as outlined in Board policy. Ms. Mastin seconded. The motion carried 8-0-0.**

Mr. Feneberg also requested approval for permission to consider a host agreement for a German student for an exchange year. The student is a sixteen year old junior who speaks English very well. She is interested in Equestrian competitions. He gave preliminary approval contingent on the situation regarding COVID come September as well as Board approval. **Mr. Cancio-Bello made the motion to approve conditional acceptance for the foreign exchange student from Germany as presented. Ms. Mastin seconded. The motion carried 8-0-0.** The Superintendent is afforded the final approval over the summer.

Mr. Feneberg stated he had suggestions for awards for outstanding employees which will be presented in Non-Public Session.

*Assistant Superintendent:* Mr. Bessette extended a tremendous thank you to the high school staff. The custodial folks have done an outstanding job and “knocked it out of the park” for graduation.

The Assistant Superintendent shared information about the process for re-opening plans. He reported the CDC has released a sixty-four page document regarding school guidelines. The administration will be seeking feedback from teachers, parents, students and the community. Meetings will be held from June 5<sup>th</sup> to June 13<sup>th</sup> with staff to discuss and plan for three or four options for next year: reopening as normal, remote learning as it is now, a possible hybrid to respect social distancing as well as a transitional model. The State has a committee to examine reopening. Specific questions were asked about school transportation. It is not expected the State will announce anything until June 30<sup>th</sup> at the earliest.

Mr. Bessette met with the professional development committee to address summer institute. It was decided to leave options open at this time. Summer institute had been planned, but the COVID situation has cancelled those plans and the focus will depend on what happens based on the three or four models for reopening.

In response to a questions from Mr. Bartholomew, the Superintendent reported that the summer STEM camp may be held remotely. Mr. Bartholomew noted with the dramatic changes for summer camps for children, parents are desperately looking for things their children can do.

Ms. Bates suggested that perhaps school libraries could be used as a depot of

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sorts for parents to pick up materials for projects.

Mr. Bessette continued his report stating the Domain IV of the Supervision and Evaluation model is complete. Mr. Feneberg added that Domain V building goals are looking fabulous with high quality and on the mark; he is very pleased and will present a report at the next Board meeting.

Dr. Bobruff stated the CDC has recommended that all water should be checked prior to re-opening. The CDC specifically mentioned Legionnaire's Disease. Mr. Fleury noted that the water systems are still running about 10,000 gallons monthly and are tested quarterly.

*Business Administrator:* Mr. LeBoeuf shared and reviewed the current Estimated Fund Balance for Board information. There is about \$1.2 million prior to tonight's transfers.

Mr. LeBoeuf requested Board approval for the creation of a scholarship account called "Hillman Blesdell-Moore Scholarship". This scholarship will be offered to a graduating senior with interest in music or art. This is not a trust account.

***Mr. Cancio-Bello made the motion to approve the Hillman Blesdell-Moore Scholarship with a deposit amount of \$100.00. Ms. Casey seconded. The motion carried 8-0-0.***

Mr. LeBoeuf also reviewed the following scholarship accounts:

Alex Gissler Scholarship – Withdrawal amount of \$225.00

Thomas McLouglin Scholarship – Withdrawal amount of \$2,110.00

Bottinger Scholarship – Withdrawal amount of \$10,294.36

Project CLIMB – Withdrawal amount of \$800.00

Christopher Scarpino Scholarship – Deposit amount of \$2,000.00

Christopher Scarpino Scholarship – Withdrawal amount of \$2,000.00

I Am College Bound Scholarship – Withdrawal amount of \$500.00

Trustee Account – Main Scholarship Fund – Withdrawal amount of \$5,000.00

Trustee Account – Linehan Scholarship - Withdrawal amount of \$1,000.00

***Mr. Cancio-Bello made the motion to approve all scholarship accounts as presented and listed by Mr. LeBoeuf. Ms. Mastin seconded. The motion carried 8-0-0.***

*Staff Representative Report:* Ms. Perkins reported on amazing experiences in the fifth to sixth transition process. All children have had meetings with the Principal as well as the teachers. Students also received an amazing video tour. She felt parents were put much at ease after these gatherings and students are excited to come to the middle school.

Ms. Perkins asked if KREA representation could occur in any discussions prior to coming back in the fall so KREA members are informed of changes in working conditions, etc. Mr. Feneberg responded. He stated an MOU is

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	<p>developed with teachers and paras to look at the last eight days. He stated it imperative to have the wisdom of all in the process and work will be done in individual schools. Mr. Feneberg felt it was prudent to wait until the State has made its recommendations.</p> <p><i>[Audio for the Student Representative Reports was intermittent therefore their reports are generalized.]</i></p> <p><i>Student Representative Report:</i> Ms. Kelly reported on the graduation process so far. She also shared the results of the Teacher Talent Show. She stated students are working hard on assessments and appreciate the opportunity for make-up days.</p> <p>Ms. Spinney reported on the virtual ceremonies of Book Awards, Presidential Awards and the National Honor Society inductions. She felt all ceremonies were very well done. She also reported the Climate and Culture Committee will be discussing student discipline and restorative justice at its meeting next Wednesday.</p>
<p><b>VI. Public Comment</b></p>	<p>Ms. Mastin commented that she was more than impressed with the filming of graduation and referred to it as a “class act”. She felt the production company was well worth the cost.</p> <p>Ms. Casey commented that she loves seeing the personalized signs popping up around town for our graduates.</p> <p>Ms. Mary Bourque wished to echo what Ms. Mastin said. She felt the graduation process is being very well done. She felt the all staff were “on top of their game”. She said she could not speak more highly about those involved.</p>
<p><b>VII. New Business</b></p>	<p><b>A. Copier Paper Bid:</b> Mr. LeBoeuf presented and reviewed four bids. <b>Mr. Cancio-Bello made the motion to approve the recommended paper bid for W.B. Mason, our current vendor, as presented. Mr. Cushing seconded. The motion carried 8-0-0.</b></p> <p><b>B. Budgetary Transfers:</b></p> <p>1. <b>Tutors:</b> Mr. LeBoeuf explained the rationale for the transfer. <b>Mr. Cancio-Bello made the motion to approve the budgetary transfers for tutors for a total of \$180,591.00 as presented. Mr. Cushing seconded. The motion carried 8-0-0.</b></p> <p>2. <b>KRMS Security Film:</b> <b>Mr. Cancio-Bello made the motion to approve the budgetary transfer of \$25,000.00 for security film as presented. Ms. Casey seconded.</b> Mr. Fleury noted this is part of the public infrastructure grant with an 80% return. <b>The motion carried 8-0-0.</b></p> <p>3. <b>Kearsarge Learning Center Project, Phase 2:</b> Mr. LeBoeuf explained. There was some Board discussion. <b>Mr. Cancio-Bello made the motion to approve the budgetary transfer for a total amount of \$135,000.00 for Phase 2 of the KLC Project as presented. Ms. Mastin seconded.</b> There was additional discussion to clarify expenses and the Superintendent explained. Ms. Casey asked to see more detail. Mr. Fleury drilled down expenses in more detail. The Superintendent also offered specific detailed expenses. Mr. Fleury stated there</p>

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	<p>were eight alternates and explained the rationale for the removal of them. He stated \$120,000 was pulled out. He explained the reasons of the overrun as well. Ms. Casey asked how much is in the budget for next year and Mr. Fleury stated there was \$50,000 in furniture only. Mr. Feneberg stated the two interior break out rooms and loading dock will not be done, but does this not interfere with what needs to be done. He felt the completion of these items could be budgeted for the following year. Mr. Cancio-Bello stated the Facilities Report has details as well. Mr. Bartholomew asked if this motion could be delayed, but Mr. Feneberg felt we could not delay as we might lose the contractors lined up to complete work. Unfortunately, COVID has delayed the receipt of materials. The Superintendent recommended the Board approve. Mr. Bartholomew was reluctant without MBC input and given the economic outlook. Mr. Fleury stated the costs change daily. Delay could cause an additional 5% - 25%. He felt prices will not hold. Mr. Bartholomew questioned “moth-balling” the project for now. Mr. Fluery and Mr. Cancio-Bello strongly recommended we move forward. He noted there were MBC members present in the committee discussions. Mr. Cancio-Bello was concerned about substantial price increases. Mr. DeFelice, MBC member, gave his input supporting moving forward. Mr. Feneberg stated the Board and MBC did want the total project completed, but some cuts were made that were not crucial and these set-asides will not compromise the project. The Chair called the question. <b><i>The motion carried 8-0-0.</i></b></p> <p><b><i>C. PowerSchool Module Online Registration and Technology Budgetary Transfer:</i></b> Ms. Turner presented the purchase recommendation for PowerSchool to allow for online enrollment. This will eliminate paper copy enrollments. It will also replace the existing 504/IEP sharing app that was created in-house by a former employee. The initial cost is \$10,000.00 with the recurring yearly cost of \$7,800.00 which has not been budgeted. It will be placed in the 21-22 budget for approval. The budgetary transfer was also presented. <b><i>Mr. Cancio-Bello made the motion to approve the budgetary transfer for technology as presented. Mr. Cushing seconded. The motion carried.</i></b></p> <p><b><i>Discussion Out of Order:</i></b> [Due to an oversight, the vote for purchase was not made until just prior to Non-Public Session.]</p> <p><b><i>D. School Board Retreat:</i></b> [Discussed under the Chair Report.]</p>
<p><b>VIII. Old Business</b></p>	<p><b><i>A. Year-End Update:</i></b> The Superintendent reported on the eight remaining days and the daunting task of reopening. He felt we needed everyone’s involvement to plan and cope with this pandemic. He felt a picture won’t emerge until July or August and we must wait on the Governor’s statements. He felt there are more questions than answers. The Superintendent and Assistant Superintendent expressed disappointment that the DOE committee task groups on this situation did not have any school leadership involved.</p> <p>Mr. Bartholomew pointed out that this Board has an obligation to every student, and some families may have a higher risk and be more susceptible to the virus than others. He felt that although it is great to have our environment safe for most, it would be irresponsible for things not to be safe for everyone and he</p>

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	<p>would be against that. Mr. Feneberg stated equity and safety will drive the decisions for our district and felt fortunate that there have been no cases in our schools. Mr. Cancio-Bello noted there have been a minimal number of cases in some of the towns in our district however.</p> <p>Ms. Turner informed members that the vote for the purchase recommendation of PowerSchool Enrollment and eCollect was not taken, just the budgetary transfer. <b>Mr. Cancio-Bello made the motion to approve the purchase recommendation for PowerSchool Enrollment Express and eCollect Forms in the amount of \$10,000.00 as presented. Mr. Cushing seconded. The motion carried 8-0-0.</b></p>
<b>XI. Non-Public Session</b>	<b>Mr. Cushing made the motion to enter Non-Public Session under RSA 91-A: 3II (c) at 8:04pm. Mr. Wright seconded. The motion carried by roll call vote.</b>
<b>XII. Return to Public Session</b>	<p><b>Mr. Cushing made the motion to return to Public Session at 8:10 pm. Mr. Cancio-Bello seconded. The motion carried 8-0-0.</b></p> <p>During Non-Public Session there was consensus to award exemplary employees as presented by the Superintendent. <b>Mr. Cushing made the motion to extend a \$1,250.00 award to staff who displayed exemplary performance as presented by the Superintendent during Non-Public Session: Stephen Demarais, Ellie Phyllides, Nate Larson, Vince Collins and Mike Cross. Dr. Bobruff seconded. The motion carried 9-0-0 [Chair voted].</b></p>
<b>XIII. Adjourn</b>	<b>Mr. Cushing made the motion to adjourn at 8:12. Mr. Gregoire seconded. The motion carried 8-0-0.</b>

Respectfully submitted,

Leigh Ann Stone  
Clerk, KRSD School Board