

1 **IJL - Library and Instructional Materials Selection and Reconsideration Policy**

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4 **Part 1: Selection of Instructional Materials and Library Resources**

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6 **I. Objectives**

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8 The Kearsarge School Board recognizes its responsibility for all matters related to the District
9 schools. The Board delegates responsibility for the selection and coordination of instructional
10 matters and other resources to the professionally trained personnel employed by the school
11 District in this capacity.

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13 The School District selects, implement, enriches, and supports the instructional materials
14 utilized for the educational program. Materials will serve both the breadth of the curriculum
15 and the needs and interests of the faculty and students. The district is obligated to provide a
16 wide range of materials on all levels of difficulty and in a variety of formats, with diversity of
17 appeal, and representing the presentation of many different points of view.

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19 The objective of the Library is to make available to students and faculty a collection of materials
20 that will enrich and support the curriculum and meet the needs and interests of the students
21 and faculty served.

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23 **II. Responsibility for Selection**

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25 While the selection of materials involves many people including administrators, teachers,
26 students, and community residents, the responsibility for coordinating and recommending the
27 selection and purchase of library media materials rests with the Librarian. The responsibility for
28 selecting instructional materials rests with the professional staff.

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30 **III. Criteria for Selection**

- 31 1. Instructional materials and library resources shall support, and be consistent with, the
32 general educational goals of the Kearsarge Regional School District and its specific
33 courses.
- 34 2. KRSD professional staff will select instructional materials and library resources to enrich
35 and support the curriculum and the personal needs and interests of users.
- 36 3. Instructional materials and library resources shall meet high standards of quality in:
- 37 • Enrichment and support of the curriculum department
- 38 • Accurate and unbiased depiction of the diversity and pluralistic nature of society
- 39 • Matching the appropriate skill levels of students
- 40 • Contribution to the curriculum and the educational goals of the school

- 41 • Relevance to the interests of students and faculty
42 • Reviews found in standard selection sources
43 • Recommendations based on a preview examination of materials by professional
44 personnel, adults with special expertise, or students
45
46 4. District librarians and related professional staff will use the following criteria for general
47 selection of library and instructional materials, including electronic, print, and non-print
48 resources, as they apply:
49
50 • Reputation and significance of the author, producer, and publisher
51 • Currency or timeliness of material
52 • Contribution to a breadth and diversity of representative viewpoints on
53 controversial issues
54 • Contribution to multicultural and pluralistic awareness
55 • High degree of potential user appeal
56 • Quality, durability, and variety of format
57 • Suitability of format and appearance for intended use
58 • Value commensurate with cost and/or need
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60 5. Instructional materials and library resources shall be appropriate for the subject area
61 and for the age, emotional development, ability level, learning style, and social
62 development of the District’s students.
63
64 6. When considering selection of instructional materials and library resources, librarians
65 and professional staff will seek to provide resources offering a comprehensive and
66 informed selection of information. When practicable, these selections shall serve to
67 motivate students and staff to examine their own attitudes and behavior to
68 comprehend their duties, responsibilities, rights and privileges as participating citizens in
69 our society; and to make informed judgments in their daily lives.
70
71 7. When considering selection of instructional materials and library resources, librarians
72 and professional staff will seek professionally appropriate, factual instructional materials
73 and library resources on opposing sides of controversial issues so that users may
74 develop under guidance the practice of critical analysis.

75 **IV. Selection of Learning Sources**
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- 77 1. In selecting materials for classroom or program support use, staff members will evaluate
78 the materials and may consult reputable balanced critical assessments, professionally
79 peer reviewed journals, and relevant feedback from specialists and/or professionally
80 trained personnel employed by the School District. When considering materials for use
81 in groups of instruction, school staff will focus their review of materials and resources
82 on the experience and needs of students related to instructionally preparatory and

83 follow-up activities.

84

85 2. In selecting instructional materials and library resources for use in the libraries, the
86 Librarian and other applicable professional staff members will evaluate available
87 resources and curriculum needs. The librarian and other applicable personnel will
88 consult reputable, professionally recognized periodicals, standard catalogs, and other
89 selection aids to help guide the selection.

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91 3. Recommendations for purchase may involve administrators, teachers, district
92 committees, students, parents, and community members, as appropriate and
93 practicable.

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95 4. This policy will serve as the means to evaluate, adopt, or reject gifted materials based
96 on the criteria and processes as noted above.

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98 5. The Board recognizes the selection of resources and instructional materials is an
99 ongoing process. The Board also recognizes the importance of the removal of materials
100 no longer appropriate for use in instruction, as well as the replacement of lost and worn
101 materials still of educational value.

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103 **V. Position on Intellectual Freedom**

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105 The school Board subscribes in principle to the statements of policy on library philosophy as
106 expressed in the American Library Association's *Library Bill of Rights*, a copy of which is
107 appended to IJL-R. In the event that library or instructional materials are questioned, the
108 principles of intellectual freedom shall be defended.

109

110 **See Also:**

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112 KRSD Policy IGE – *Parental Objection to Specific Course Materials*

113 KRSD Policy IHAM – *Health Education – Exemption from Instruction*

114 IJL-R - Library and Instructional Materials Selection and Reconsideration Procedures

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116 **Legal Reference(s):**

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118 [RSA 186:11, IX](#)

119 [20 U.S.C §1232h, \(c\)\(1\)\(C\), Protection of pupil rights](#)

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